



## EMPLOYEE MATCHING GRANT APPLICATION

- Overview** The Itron Employee Emergency Foundation (IEEF) can, at its discretion, match cash amounts up to \$2,000 donated by employees to help another Itron-paid employee (full or part-time) who is confronted with a difficult situation. The IEEF Representative or HR Manager at each location is responsible for validating all donations and completing the "Verification of Amount Raised" section below.
- Processing cash donations**
1. Once the effort to raise money for the employee has concluded (i.e. lock box, fundraiser, or community event), the IEEF Representative or HR Manager completes the "Verification of Amount Raised" section below.
  2. Give the donated cash and checks directly to the employee. NOTE: Any checks should be made payable to the employee, NOT to IEEF.
  3. Email the completed and approved Matching Grant Application to [IEEF@itron.com](mailto:IEEF@itron.com) or give it to your local IEEF Representative for approval and processing of the IEEF Matching portion.

### VERIFICATION OF AMOUNT RAISED

*(Please type or print clearly)*

Employee Name: \_\_\_\_\_ Employee ID #: \_\_\_\_\_

Employee Address: \_\_\_\_\_

Employee Phone: \_\_\_\_\_ Employee Position/Title: \_\_\_\_\_

Itron Location: \_\_\_\_\_ Employee Manager \_\_\_\_\_

Reason for Application – please describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Total Amount of Cash and Checks Collected: \$ \_\_\_\_\_

Has the employee received a matching grant earlier this calendar year? If so, list dates of prior awards \_\_\_\_\_

I certify that the amount set forth above has been donated by co-workers to help the named employee. By sending this form to the Itron Employee Emergency Foundation, I am providing this certification to the Foundation.

\_\_\_\_\_  
IEEF Representative Name (PLEASE PRINT) Date

\_\_\_\_\_  
Manager Signature Name (PLEASE PRINT) Date